

# EVALUATION CRITERIA FOR COMPETITIVE GRANTS

1. **Project description, purpose, target population, and benefits** (20 points)

Does the project description include all of the required information?

0  1  2  3  4  5 x 4 = \_\_\_\_\_

2. **Basic need** (20 points)

Is the need for the project clearly established and will the proposed services satisfy the need of the target population?

0  1  2  3  4  5 x 4 = \_\_\_\_\_

3. **Outcome(s)** (15 points)

Does each outcome clearly explain a change expected to occur in the target population, such as a change in their skills, attitudes, knowledge, behaviors, or life condition? Is each outcome directly related to the need?

0  1  2  3  4  5 x 3 = \_\_\_\_\_

4. **Activities and planning** (20 points)

Are the activities clearly identified, achievable, and measurable? Does the description of each activity include needed resources? Has sufficient planning gone into the application?

0  1  2  3  4  5 x 4 = \_\_\_\_\_

5. **Resources** (15 points)

Are the project personnel qualified to meet the needs and activities of the project? Are the proposed equipment, supplies, materials, and/or contractual services appropriate to meet the needs and activities of the project?

0  1  2  3  4  5 x 3 = \_\_\_\_\_

6. **Evaluation and continuation** (15 points)

Does the application explain how the project will be evaluated? Are there adequate provisions for continued services? If the project will not be continued, is there an explanation?

0  1  2  3  4  5 x 3 = \_\_\_\_\_

7. **Budget** (20 points)

Are the financial resources described adequate and appropriate? Are the items or services to be acquired stated clearly and with enough detail to be understood?

0  1  2  3  4  5 x 4 = \_\_\_\_\_

8. **Comparative need within a grant category** (15 points)

How great is the need for the project compared to all other applications within its grant category?

0  1  2  3  4  5 x 3 = \_\_\_\_\_

9. **Overall application evaluation** (10 points)

Is the project clearly within the intent of federal and state regulations for use of LSTA funds? Does the application present a clear and convincing case for funding of the project?

0  1  2  3  4  5 x 2 = \_\_\_\_\_

10. **Total review score** (max. score 150 points) \_\_\_\_\_