EVALUATION CRITERIA FOR COMPETITIVE GRANTS

1. **Project description, purpose, target population, and benefits** (20 points)
   Does the project description include all of the required information?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  4  =  _____

2. **Basic need** (20 points)
   Is the need for the project clearly established and will the proposed services satisfy the need of the target population?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  4  =  _____

3. **Outcome(s)** (15 points)
   Does each outcome clearly explain a change expected to occur in the target population, such as a change in their skills, attitudes, knowledge, behaviors, or life condition? Is each outcome directly related to the need?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  3  =  _____

4. **Activities and planning** (20 points)
   Are the activities clearly identified, achievable, and measurable? Does the description of each activity include needed resources? Has sufficient planning gone into the application?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  4  =  _____

5. **Resources** (15 points)
   Are the project personnel qualified to meet the needs and activities of the project? Are the proposed equipment, supplies, materials, and/or contractual services appropriate to meet the needs and activities of the project?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  3  =  _____

6. **Evaluation and continuation** (15 points)
   Does the application explain how the project will be evaluated? Are there adequate provisions for continued services? If the project will not be continued, is there an explanation?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  3  =  _____

7. **Budget** (20 points)
   Are the financial resources described adequate and appropriate? Are the items or services to be acquired stated clearly and with enough detail to be understood?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  4  =  _____

8. **Comparative need within a grant category** (15 points)
   How great is the need for the project compared to all other applications within its grant category?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  3  =  _____

9. **Overall application evaluation** (10 points)
   Is the project clearly within the intent of federal and state regulations for use of LSTA funds? Does the application present a clear and convincing case for funding of the project?
   
   [ ] 0  [ ] 1  [ ] 2  [ ] 3  [ ] 4  [ ] 5  x  2  =  _____

10. **Total review score** (max. score 150 points)  _____